



# SPECIAL ORDER CANCELLATION REQUEST

To request a cancellation of a special order, please fill in this form and email or fax back as quickly as possible. Verbal cancellations are not acceptable! Special orders will only be cancelled if the part or parts can be cancelled prior to shipping from the manufacturer. If possible, verification via this form, will be emailed or faxed back to you. Please keep the signed copy for your records.

Customer name: \_\_\_\_\_

Account number: \_\_\_\_\_

Date cancellation submitted: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Part number: \_\_\_\_\_

Name: (please print) \_\_\_\_\_

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Cancellation approval number issued by Mopac: \_\_\_\_\_

Date of cancellation: \_\_\_\_\_

Authorized signature from Mopac: \_\_\_\_\_

If the part can not be cancelled it will be considered an active order and you will be fully responsible for all charges incurred.